



ADVERT
FIXED TERM CONTRACT 2 YEARS, 3 MONTHS
INVASIVE ALIEN SPECIES PROGRAMME AREA MANAGER X 2
PARTNERSHIPS AND PROJECTS
MTUBATUBA AND MIDMAR NATURE RESERVE

TOTAL REMUNERATION PACKAGE: R 552 081 per annum

The KwaZulu-Natal Nature Conservation Board, trading as Ezemvelo KZN Wildlife, is a PFMA Schedule 3C public entity established in terms of the KwaZulu-Natal Nature Conservation Management Act (Act No. 9 of 1997).

THE ENTITY:

The entity is responsible for the management of nature conservation within the Province of KwaZulu-Natal including protected areas as well as the development and promotion of ecotourism and facilities within the protected areas. Ezemvelo KZN Wildlife wishes to appoint a suitable candidate for the position of Invasive Alien Species Programme Area Manager.

PURPOSE OF THE JOB:

To ensure effective planning, implementation, management, monitoring and evaluation of the Invasive Alien Species within a region, whilst meeting both the objectives of Ezemvelo and the funder.

QUALIFICATIONS

- National Diploma in Natural Sciences (Conservation, Forestry or/Environmental Management)
- Degree in Natural Sciences (Conservation, Forestry or/Environmental Management) will be an added advantage
- Valid Code B Driver's Licence

EXPERIENCE

- Minimum of 5 years invasive alien species programme management experience.
- Minimum of 3 years in management

KEY PERFORMANCE AREAS

- Implementation of invasive alien species monitoring, control and eradication plans for protected areas within the region
- Manage the implementation of Invasive Alien Species Programme
- Planning, composition of annual plans and planning of budgets
- Manage the provision of technical advice on operations, ensure regional compliance to all legislation (EPWP, OHS Act)

- Manage site inspections and liaise with relevant stakeholders
- Ensures arrangements are well coordinated as well as organize field visits or audits for internal and external stakeholders;
- Ensure correct protective clothing, equipment and herbicides are procured as per APO and deliver to contractors
- Perform all administrative and related functions
- Monitoring, Evaluation and Reporting
- Project Management

KEY COMPETENCIES REQUIRED

- Project Management methodologies and systems
- Monitoring and Evaluation principles
- Business operations
- Strategic planning and management methodologies
- Public Finance Management Act
- Health and Safety legislation
- Expanded Public Works Programme (Code of Good Practice for employment and conditions of work for special public works programmes)
- The National EPWP Monitoring and Evaluation Framework
- Various Environmental prescripts (e.g. NEMBA, CARA & AIS Regs of 2020)
- Analytical and Interpretive thinking
- People oriented and Systematic
- Able to interact at all levels of the organization
- Ability to work independently and in a team, ability to work under pressure
- Analytical skills. Facilitation Skills, Relationship Building Skills, and Computer Literacy Skills
- Good Communication Skills (written and verbal), Report Writing Skills, and Presentation Skills
- Honesty, integrity and innovation

All shortlisted candidates will be subjected to a technical exercise that intends to test the relevant technical elements of the job, the logistics of which will be communicated.

DIRECTIONS FOR APPLICANTS

The following **mandatory documents** must be submitted.

- Fully completed EZEMVELO Application Form for Employment (available from <http://www.kznwildlife.com/careers>)
- Applications without Ezemvelo Application Form and incomplete form **will not** be considered.
- Only shortlisted candidates will be required to submit certified application supporting documents, including qualifications certificates, Driver's License, Identity Document (ID) etc.

The appointment to the post is subject to a positive outcome obtained from all verifications in relation to the position advertised.

Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Ezemvelo application form directly to the following email address recruitments@kznwildlife.com.

Applicants may also visit any KZN Department's and Public Entity's Designated Online Application Centres (DOACs) where staff will assist you with applying for jobs on the KZN online e-Recruitment system or receiving your hardcopy application.

You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs.

Please note that applicants should only use **one** of the following methods when applying for a post:

- either through the online e-Recruitment system,
- emailing Ezemvelo application form directly to recruitments@kznwildlife.com
- submit a hardcopy application to one of the Designated Online Application Centres (DOACS)

EZEMVELO DESIGNATED ONLINE APPLICATION CENTRES (DOACS)

- INGWE ROOM, EZEMVELO KZN Wildlife (Head Office); Queen Elizabeth Park; 1 Peter Brown Drive; Montrose, Pietermaritzburg 3201.

For any queries relating to this job-application please contact **Mr. Mondli Mkhwanazi** on **033 845 1981** during office hours.

Closing Date: 09 October 2024

Applications received after the closing date will **not** be considered. Applicants not contacted within 30 days of the advertisement closing date should consider their applications unsuccessful. Selection will be made in terms of the Organization's Employment Equity Plan and Preference will be given to members of designated groups. Ezemvelo KZN Wildlife reserves the right not to make the appointment towards this post.