



INTERNAL & EXTERNAL ADVERT
LAW ENFORCEMENT & FIREARMS TRAINING COORDINATOR (D2)
HUMAN RESOURCES – MIDMAR TRAINING CENTRE
POST NO: 704501

Total Remuneration Package: R 814 545,10 per annum

The KwaZulu-Natal Nature Conservation Board, trading as Ezemvelo KZN Wildlife, is a PFMA Schedule 3C public entity established in terms of the KwaZulu-Natal Nature Conservation Management Act (Act No. 9 of 1997).

THE ENTITY:

The entity is responsible for the management of nature conservation within the Province of KwaZulu-Natal including protected areas as well as the development and promotion of ecotourism and facilities within the protected areas. Ezemvelo KZN Wildlife wishes to appoint suitable candidates for the position Law Enforcement & Firearms Training Coordinator.

PURPOSE OF THE JOB:

To oversee law enforcement firearms and Field related training through designing, development and implementation of firearms and field programmes and ensuring compliance with the national and international standards and legislation in order to continuously improve knowledge and skills level within Ezemvelo.

QUALIFICATIONS

- Grade 12
- Education, Training and Development or equivalent qualification
- Firearms competencies for all types of firearms up to the tactical proficiency level
- Range Officer qualification
- Registered as a Facilitator Assessor and Moderator & in conservation and firearms related field
- View potentially dangerous animals' qualification will be advantageous
- National Diploma in Nature Conservation will also be advantageous

- Environment Management Inspector qualification will be a
- Valid Code 08 Driver's License
- A clean criminal record

EXPERIENCE

Minimum 5 – 7 years' experience in firearms training within the biodiversity conservation field.

Experience in the following:

- Learning materials design and development
- Facilitation, assessments and moderation in the conservation and firearms field
- Accreditation processes
- Firearms and ammunition management
- Working with a seta(s)
- Budgeting and cost control
- Staff management and supervision

KEY COMPETENCIES REQUIRED

- An in-depth knowledge of firearms.
- Firearm Control Act 60 of 2000 and Regulations
- Occupational Health & Safety Act
- Facilitation, Assessing and moderating skills
- Learning Materials Development
- Training Provider Accreditation
- Seta and QCTO landscape
- Communication skills in both verbal and written
- Leadership skills
- Interpersonal relations
- Computer literacy
- Financial and people management

KEY PERFORMANCE AREAS

- Training Needs Analysis and Programmed Development
- Annual Field and Firearms Training Programmed roll out plan management
- Field and Firearms Course Facilitation
- Field and Firearms Training Programmed Assessment
- Field and Firearms Training Programmed Moderation
- Learning Programmed, Learning Material, Assessment Plan and Moderation Plan Review and Update

- Quality Assurance
- Budget Management
- Staff supervision
- Contributes to the realization of EKZNW values.
- Complies with all relevant legislation.

DIRECTIONS TO APPLYING CANDIDATES:

The following **mandatory documents** must be submitted.

- Fully completed EZEMVELO Application Form for Employment (available from <http://www.kznwildlife.com/careers>)
- Applications with no EZEMVELO Application Form and incomplete forms **will not** be considered.
- Only shortlisted candidates will be required to submit certified application supporting documents including qualification certificates, Driver's License, Identity Document (ID) etc.

The appointment to the post is subject to a positive outcome obtained from all verifications in relation to the position advertised.

Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Ezemvelo application form directly to the following email address Recruitment.HR@kznwildlife.com.

Applicants may also visit any KZN Department's and Public Entity's Designated Online Application Centres (DOACs) where staff will assist you with applying for jobs on the KZN online e-Recruitment system or receiving your hardcopy application.

You can find the list of Designated Online Application Centers (DOACS) at www.kznonline.gov.za/kznjobs.

Please note that applicants should only use one of the following methods when applying for a post:

- Either through the online e-Recruitment system,
- Emailing Ezemvelo application form directly to Recruitment.HR@kznwildlife.com
- Submit a hardcopy application to one of the Designated Online Application Centres (DOACS)

For any queries relating to this job-application please contact **Recruitment Office** on **033 845 1981** during office hours.

Closing Date: 22 January 2025

Applications received after the closing date will **not** be considered. Applicants not contacted within 30 days of the advertisement closing date should consider their applications unsuccessful.

Selection will be made in terms of the Organization's Employment Equity Plan and Preference will be given to members of designated groups. Ezemvelo KZN Wildlife reserves the right not to make the appointment towards this post.