



**INTERNAL & EXTERNAL ADVERT
MECHANICAL AND TRANSPORT MANAGER (D3)
TECHNICAL SERVICES KETTELFONTEIN
POST NO: 900101**

Total Remuneration Package: R 945 285,03 p/a

The KwaZulu-Natal Nature Conservation Board, trading as Ezemvelo KZN Wildlife, is a PFMA Schedule 3C public entity established in terms of the KwaZulu-Natal Nature Conservation Management Act (Act No. 9 of 1997).

THE ENTITY:

The entity is responsible for the management of nature conservation within the Province of KwaZulu-Natal including protected areas as well as the development and promotion of ecotourism and facilities within the protected areas. Ezemvelo KZN Wildlife wishes to appoint suitable candidates for the positions of Mechanical and Transport Manager.

PURPOSE OF THE JOB:

Provide and manage a cost effective, productive and legally compliant mechanical, fleet management, radio communications and transport service to Ezemvelo.

QUALIFICATIONS

- National Diploma in Transportation Management or any related NQF Level 6 qualification
- BSc in Mechanical Engineering will be an added advantage
- Valid Code 08 Driver's License

EXPERIENCE

Minimum 5-10 years of experience in mechanical and transport management or related field.

Experience in the following:

- Fleet maintenance and repair

- Vehicle inspection and safety standards
- Mechanical workshops management
- Transport operations and logistics
- Radio communications services
- Budgeting and cost control
- Staff management and supervision

KEY COMPETENCIES REQUIRED

- An in-depth knowledge of vehicle inspection, mechanical, radio services and advice, fleet management services.
- Comprehensive or intimate knowledge of Motor Manufacturer's I Dealers, Transport Engineering companies, National /Provincial Department of Transport policies Private workshops & Panel beaters, Fleet Management companies.
- Intimate knowledge of relevant legislation e.g. Roads Transportation Act, National Roads Traffic Act, OHS and Safety Act, SASS standards in transport, motor licensing, etc.
- Communication skills in both verbal and written.
- Leadership skills, interpersonal relations, knowledge of Labour Relations and Broad Base Black Economic Empowerment.
- High level computer literacy
- Financial and people management

KEY PERFORMANCE AREAS

- Contributes to the formulation of the transport management strategy by developing procedures and policies regulating transport, plant, fleet and- radio communications operations.
- Fleet maintenance and management.
- Radio communications management.
- Develops short and long term rolling vehicle management plan
- Ensures the procurement, of vehicles and plant by ordering new vehicles, plant, MVA vehicles, vehicle inspections and identifying vehicles, plant and equipment for disposal.
- Management and control of in-house mechanical workshops.
- Manages the EKZMW fleet operations.
- Management of radio communications and licensing.
- Manages budget.
- Manages team.
- Contributes to the realization of EKZMW values.
- Complies with all relevant legislation.

DIRECTIONS TO APPLYING CANDIDATES:

The following **mandatory documents** must be submitted.

- a) Fully completed EZEMVELO Application Form for Employment (available from <http://www.kznwildlife.com/careers>)
- b) Applications with no EZEMVELO Application Form and incomplete forms **will not** be considered.
- c) Only shortlisted candidates will be required to submit certified application supporting documents including qualification certificates, Driver's License, Identity Document (ID) etc.

The appointment to the post is subject to a positive outcome obtained from all verifications in relation to the position advertised.

Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Ezemvelo application form directly to the following email address Recruitment.HR@kznwildlife.com.

Applicants may also visit any KZN Department's and Public Entity's Designated Online Application Centres (DOACs) where staff will assist you with applying for jobs on the KZN online e-Recruitment system or receiving your hardcopy application.

You can find the list of Designated Online Application Centers (DOACS) at www.kznonline.gov.za/kznjobs.

Please note that applicants should only use one of the following methods when applying for a post:

- Either through the online e-Recruitment system,
- Emailing Ezemvelo application form directly to Recruitment.HR@kznwildlife.com
- Submit a hardcopy application to one of the Designated Online Application Centres (DOACS)

For any queries relating to this job-application please contact **Recruitment Office** on **033 845 1981** during office hours.

Closing Date: 22 January 2025

Applications received after the closing date will **not** be considered. Applicants not contacted within 30 days of the advertisement closing date should consider their applications unsuccessful.

Selection will be made in terms of the Organization's Employment Equity Plan and Preference will be given to members of designated groups. Ezemvelo KZN Wildlife reserves the right not to make the appointment towards this post.